



## **BRAINERD RIVERFRONT MEETING**

January 3, 2019

3:00–5:00 p.m.

**Brainerd Lakes Chamber of Commerce** - 213 South 5<sup>th</sup> Street  
Brainerd, MN 56401

**Our Vision – Maximize our Mississippi Riverfront by creating recreational, economic, and cultural opportunities for Brainerd’s residents and visitors.**

**Attendees:** John Forrest, Don Gorham, Jeff Ledin, Jim Roloefs, Jennifer Jacquot-DeVries, Holly Holm, Ashley Storm, Ross Ladehoff, Erik Roberts, Ashley Kaisershot.

### **1) GENERAL UPDATES**

#### **a) 2019 Coordinator Hours**

The BRC submitted a 2019 budget request was accepted. Ten (10) hours per week for riverfront coordinator services and \$40,000 for the trail feasibility study was approved. A. Kaisershot will hold office hours on Wednesday for 2019.

#### **b) Committee Report**

Coordinator to provide an update on the Cuyuna Lakes State Trail status and the joint powers agreement with DNR, proposed alignments, and the tentative construction schedule. Coordinator to connect with Walkable-Bikeable Committee chair and determine their next meeting date. A meeting will be set up with the City Engineer to update the committee on CLST construction and designation.

### **2) Q1 GOAL SETTING AND ACTION STEPS**

#### **a) Begin Design Process for Mississippi Landing**

Officially kick-off the design process. Ensure that the edits trailhead design report includes a fishing pier as a program element at the site.

\*NPS staff was unable to attend the January BRC meeting. The mapping exercise for the trailhead site will be rescheduled for another time.

#### **b) Define the Scope for the Mississippi River Trail Feasibility Study**

Kaisershot described the proposed four (4) areas of feasibility study a) trail alignment from Washington to College Drive b) trailhead property analysis; parking lot site or Kiwanis Park c) geometric design of intersection at Kiwanis Park d) bicycle infrastructure improvements from College Drive to Rotary Riverside Park. Staff/committee has decided to remove item “b” and “c” from the proposal. It’s estimated the total cost for the study would be approximately \$78,000 +/-.

Coordinator to review local funding sources and determine if dollars allotted from council should be used as the matching requirement. Coordinator to review suite of DNR

programs, particularly the *local trail* program as a potential program to utilize. Coordinator to contact Camp Ripley and/or appropriate stakeholders to learn if there is possible funding for trail development.

**c) Reach Shared-Use Agreement with ISD 181 at Trailhead Site**

Chairman to set up with appropriate ISD 181 staff and city leadership (Administrator and Community Development Director) to advance this effort. This meeting to occur prior to funding submission.

**d) Update Website Content and Social Media Communication**

BRC to identify content that can be added to the website or be used on social media. Coordinator to review website and identify areas for content updates.

**e) Engage with the CLC Art Department on Riverfront Signage Project**

Work to complete a wayfinding master plan that identifies signage location, types, and theme along the riverfront. Work with CLC to complete a logo. Coordinator to set up meeting with CLC/BRC members.

**f) Pursue LCCMR and Determine Strategy for Submission**

Coordinator to set up meeting with City Administration and SEH to develop approach and scope for submission.

**3) Other**

**a) Summer Events**

BRC to host various community events. Small committee to work towards a kayak paddle event in late summer. Committee to plan a art-walk along the riverfront in late fall. Committee to work on buckthorn removal along riverfront. Coordinator to inquire grant opportunities with Crow Wing County Soil and Water Conservation District. Discussion occurred around a community event that could be held to assist in the removal of buckthorn.

**The next meet is scheduled Feb 7, 2019 at 3:00-5:00 p.m. at the Brainerd Lakes Area Chamber.**

Our staff believes that this document accurately reflects the business that occurred during the meeting. If any member feels the minutes contain errors, omissions and/or inconsistencies, persons should notify Ashley Kaisershot at [Ashley.kaisershot@sourcewell-mn.gov](mailto:Ashley.kaisershot@sourcewell-mn.gov). The meeting minutes will be considered approved If feedback isn't received within seven (7) days.