



BRAINERD RIVERFRONT MEETING

October 4, 2018

3:00–5:00 p.m.

Brainerd Lakes Chamber of Commerce - 213 South 5th Street
Brainerd, MN 56401

Our Vision – Maximize our Mississippi Riverfront by creating recreational, economic, and cultural opportunities for Brainerd’s residents and visitors.

Attendees: John Forrest, Don Gorham, Ashley Storm, Holly Holm, Jennifer Jacquot-DeVries, Jeff Ledin, Mike Larson, S.E.H, Erik Roberts, Tony Sailer, Karl Samp, Ashley Kaisershot.

1) GENERAL UPDATES

a) Welcome New Members

John Forrest, Interim Co-Chair, officially welcomed two new members to the Brainerd Riverfront Committee: Jennifer Jacquot-DeVries and Jeff Ledin. The Brainerd Riverfront Committee is seeking additional membership. For those interested please contact Ashley Kaisershot at akaisershot@ci.brainerd.mn.us.

b) September Meetings

D. Gorham gave an overview of his involvement with the River to Rails (R2R) initiative. Spearheaded by the Chamber of Commerce and BLAEDC, in an effort to improve the corridor from the Northern Pacific Center to the Mississippi River, has identified numerous “engines” to help move this initiative forward. Don shared that the group has strong connections to communication professionals who could become partners of the BRC to help with our communication efforts.

2) PROJECT UPDATES

a. GIS public ownership map review

A parcel map was reviewed as a part of a general trail corridor search.

b. ALTA survey at plaza site

Certificate of survey was e-mailed to the city. Engineering Department waiting on final document.

c. Regionally significant status efforts

The October meeting has been rescheduled. Work to occur via e-mail at this time.

d. Feasibility study

Funding request was submitted for Council consideration as a part of the budgeting

process. The BRC will seek local dollars to fund the remainder of the study.

John Forrest provided an update on the gateway to Rotary Riverside Park. At this time conceptual drawings have been developed for the gateway. Construction documents, stamped by a structural engineer, will be needed. Rotary will seek local funding sources to pay for the design and construction. Tentative construction to begin this fall.

3) SEPTEMBER MEETINGS

a) Cuyuna Lakes Trail Association Meeting (September 26)

Two informational sessions were held on September 26th to learn from area bicycle champions to help identify potential leadership and volunteers to continue the work of the Cuyuna Lakes Trail Association. Additional meetings have been scheduled for October 23, from 6:30-7:30 at Brainerd City Hall.

4) BRC FUTURE PLANNING

a) Defining the Narrative

Don Gorham provided a draft narrative for the committee to review. Committee members are encouraged to review and respond with comments. A doodle poll will be sent to the team to find a meeting time in October to further develop an update on our progress that will be shared with our area legislators.

The next meet is scheduled November 1 at 3:00-5:00 p.m. at the Brainerd Lakes Area Chamber.

Upcoming dates of importance:

- **November 8, 2018, 8:30 – Presentation to Brainerd Lakes Area Community Foundation for quarter 4 funding. Private meeting.**
- **November 14, 2018 – Possible meeting with area legislators. Community Design Session for the Brainerd Comprehensive Plan.**
- **December 6, 2018, 3:00-5:00 – Regular Brainerd Riverfront Committee meeting**

Our staff believes that this document accurately reflects the business that occurred during the meeting. If any member feels the minutes contain errors, omissions and/or inconsistencies, persons should notify Ashley Kaisershot at Ashley.kaisershot@sourcewell-mn.gov. The meeting minutes will be considered approved if feedback isn't received within seven (7) days.



BRAINERD RIVERFRONT Legislative Update Working Session

October 22, 2018, 5:30 – 7:00 p.m.
Last Turn Saloon

Attendees: Holy Holm, Ashley Storm, Ross Ladehoff, Jennifer Jacquot-Devries, Jim Roelofs, John Forrest, Ashley Kaisershot

The priority of the Brainerd Riverfront Committee is to provide access to the Mississippi River.

I. OVERVIEW AND PURPOSE

The City Administrator requested an update from the BRC to keep area legislators updated on our progress and to share how we've reacted to the advice/feedback as a part of the last bonding session. A small promotional video will be created to share with our legislators but also to area partners and our following base. A [draft](#) vision document was reviewed and provided the basis for our discussion.

II. PRIORITY PROJECTS

a. The first and main project that the Brainerd Riverfront Committee will focus on is the "Mississippi Landing," a trailhead located at White Park.

- i. Riverfront Coordinator to research if the city formally recognizes White Park as a city park. Research will be conducted on who maintains the parcel(s) i.e., maintenance snow removal, etc. Coordinator to begin research how to dedicate the parcel. Currently the parcel(s) are owned by the City of Brainerd and ISD 181.
- ii. The Mississippi Landing will contain the following elements:
 - *Access to the water
 - *Public art
 - *Improve water quality
 - *Outdoor classroom
 - Trail connection/trailhead
 - Canoe landing
 - Bike fix it station
 - Multi-seasonal programming.
 - Outdoor green space

(indicates priority program elements.*

b. The second effort of the Brainerd Riverfront Committee will be providing a riverfront trail along the length of the district (from Washington/210 down to Rotary Riverside Park).

- i. The committee will continue to seek local dollars to fund the remaining cost of the [trail feasibility study](#). The study will focus on possible trail alignments, intersection design, property evaluation, and on-street bicycle solutions to develop a bikeway corridor along the length of the corridor.
- ii. The trail will offer the following elements:
 - i. A means to connect the park and trail network, not only starting at the river, but the city as a whole
 - ii. Viewing platforms
 - iii. A connection to the river
 - iv. Historical aspects
 - v. Signage and wayfinding
 - vi. Active living opportunities

III. DELIVERABLES

a. November 14 – Legislative Update

- i. A tentative meeting is scheduled for November 14th for area legislators to meet with members of the City of Brainerd and learn of the expansion of the Cuyuna Lakes Trail Association footprint. The BRC is requesting to be a part of this meeting.

b. Video

- ii. As a part of the message that will be shared with our legislators, in a format that the City Administrator chooses, a video will be used to highlight the priorities, project identification and terminology/project names.

Encl.

[Brainerd Riverfront Design Report – Concept Plan](#)